

General Information



City Hall at night



Cardiff Castle



National Museum Cardiff

REGISTRATION & ENQUIRIES DESK

**LOCATED IN THE FOYER, GROUND FLOOR,
MAIN ENTRANCE, CITY HALL**

08:30 – 17:30 Thursday 17 November 2011

08:30 – 16:15 Friday 18 November 2011

REGISTRATION

An online registration system is being used for this conference. Please visit the ALS microsite www.alsgbi.org/wales2011 to access the online booking facility. If choosing this method payment must be made by credit or debit card. Alternatively complete the Registration Form on the back pages of this programme and return to the ALS Conference Management with a UK cheque or credit/debit card details. For full registration details refer to page 21.

AUDIO-VISUAL INFORMATION

All presentations must be compiled using PowerPoint and an advance copy should be forwarded to jreglohan@asgbi.org.uk by Friday 11 November 2011. Presentations must also be brought to the conference on a disk, USB stick or laptop. Speakers are required to visit the Audio Visual Speakers' Preview Room (Syndicate Room G located next to the Assembly Room) at least one hour prior to the scheduled lecture. **All presenters of papers and DVDs must register for the conference by 1 November 2011.**

CAR PARKING

Pay & display parking is available in the avenues surrounding City Hall. Alternatively, you may wish to park in the NCP car parks located within walking distance of City Hall: Greyfriars Road, Cardiff, CF10 3AD or Dumfries Place, off Andrews Lane, Cardiff, CF10 3FN www.ncp.co.uk. Mercedes-Benz are sponsoring a limited number of car parking spaces at City Hall. To qualify for a parking permit please visit their stand in the Marble Hall.

CERTIFICATE OF ATTENDANCE

A Certificate of Attendance will be provided which can be included in delegates' CPD portfolios as proof of attendance. CPD points are awarded as follows:

Wednesday 16 November 2011

ALS Training Day 8 points

Thursday 17 November 2011

ALS Annual Scientific Programme 8 points

Friday 18 November 2011

ALS Annual Scientific Programme 8 points

CLOAKROOM

The cloakroom is located at the entrance to City Hall and is free of charge. This will be staffed from 08:00 – 17:30 on Thursday 17 November and 08:00 – 16:30 on Friday 18 November 2011.

CONFERENCE TIMINGS

Timings may be subject to change and will be confirmed in the Final Programme which will be included in the delegate bags. The programme will be regularly updated in the run-up to the meeting, and will be available on www.alsgbi.org/wales2011

DELEGATE NAME LABELS

Adhesive name labels will be provided in each registration pack for presentation at exhibitors' stands in lieu of business cards.

DRESS CODE

Please be reminded that the dress code for both the meeting and ALS Conference Dinner is lounge suit.

HOTEL ACCOMMODATION

Hotel accommodation can be booked by visiting: <https://www.conferencebookings.co.uk/delegate/CFDALS2011> or http://www.alsgbi.org/wales2011/venue_accom.htm

2011 LOYALTY CARD & WINE VOUCHER

A loyalty card will be included in all registration packs, which will need to be stamped/signed by each participating exhibitor. Please remember to present the completed card at the Registration Desk to receive a wine voucher. This is to encourage delegates to visit the Industry Exhibition.

LUNCH & REFRESHMENTS

The delegate registration fee includes the cost of lunch and refreshments, which will be available in the Lower Hall.

PRIZES

ABSTRACT SUBMISSION GUIDELINES & PRIZE DETAILS

Abstracts are invited from both surgeons and laparoscopic theatre staff. Submission of abstracts is online http://www.asgbi.org/wales2011/abstracts_posters_DVDs.htm Papers that have been short-listed for this prize will be presented in the Free Paper Sessions on Friday, 18 November at 09:10–10:00 and 13:30–14:20. Papers should be a total of 7 minutes duration with 3 minutes for discussion afterwards. The presenter of the best oral abstract will be presented with the 2011 David Dunn Medal and a cheque for £600 generously sponsored by the British Journal of Surgery (BJS). The announcement of the '**2011 David Dunn Prize**' winner will be made during the ALS Awards Ceremony at 15:30 on Friday 18 November. All free papers selected will be published in a supplement to the Surgical Endoscopy Journal. The closing date for the submission of abstracts is **15 September 2011**.

DVD SUBMISSION GUIDELINES & PRIZE DETAILS

DVDs are invited from both surgeons and laparoscopic theatre staff. An abstract of the DVD should be submitted online http://www.asgbi.org/wales2011/abstracts_posters_DVDs.htm **5 clearly marked** copies of the DVD should be submitted to Mrs Jenny Treglohan, Association of Laparoscopic Surgeons, @ The Royal College of Surgeons of England, 35–43 Lincoln's Inn Fields, London WC2A 3PE. DVDs should be a total of 5 minutes duration with 3 minutes for discussion afterwards. Only 'in-house' productions will be accepted and 'voiceover' is compulsory. DVDs that have been short-listed for this prize will be presented in the DVD Session on Friday, 18 November at 14:40–15:30. The presenter of the best laparoscopic DVD will be awarded the 2011 ALS DVD Prize of £250. The announcement of the '**2011 ALS DVD Prize**' winner will be made during the ALS Awards Ceremony at 15:30 on Friday 18 November. The closing date for the submission of DVDs and DVD abstracts is **15 September 2011**.

POSTER EXHIBITION & PRIZE DETAILS

The Poster Exhibition will take place in the Marble Hall from 08:30 on Thursday 17 November until 15:45 on Friday 18 November 2011. The maximum area available for each poster will be 945mm wide x 2000mm long (portrait style). Posters must be attached securely to the display boards with Velcro, which will be provided. Pins, nails or other methods of adhesion must not be used. All posters will be judged on Thursday (between 12:00–14:00), when the presenting authors **MUST** be in attendance by their posters. The presenter of the best poster will be awarded with a cheque for £150. The announcement of the '**2011 ALS Poster Prize**' winner will be made during the ALS Awards Ceremony at 15:30 on Friday 18 November. The closing date for the submission of poster abstracts is **15 September 2011**.

SUPPORT AN ALS TRAINEE 2011 & 2012 SCHEME & PRIZES

The ALS would like to thank all Consultants who donated £10 last year towards the 'Support an ALS Trainee 2011' scheme. The ALS Industry Partners have generously increased the overall contribution. The money collected will be allocated to all trainee authors presenting an oral paper at the conference this year, to help cover the cost of registration fees. The scheme will continue for 2012 so please donate by keeping the box ticked on the ALS registration system.

SPONSORSHIP OPPORTUNITIES

To explore sponsorship opportunities please contact Mrs Sarah Williams at swilliams@asgbi.org.uk

ALS ADVANCED LAPAROSCOPIC SURGERY TRAINING DAY

WEDNESDAY 16 NOVEMBER 2011

Places will be limited to 20 and are expected to go very quickly. The training is aimed at **Specialist Trainees in Surgery (ST2–8)**. To qualify for a **FREE** place, trainees must register for the full Annual Scientific Meeting by Friday 21 October 2011 (£165), and be current paid-up members of the ALS. Subject to availability – register early to avoid disappointment. This day is co-sponsored by Ethicon Endo-Surgery and Ethicon Products and promises to be a unique training opportunity. The full programme is outlined on page 6 & 7. In the event of a cancellation email jtreglohan@asgbi.org.uk immediately so that the place can be reallocated. Lunch will be provided.